LUCAS ERASTO MYALLA

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Tanzania. Email: [lerasto40@gmail.com](mailto:lerasto40@gmail.com)

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| **PERSONAL PARTICULARS** | | |
| Full Name | : | Lucas Erasto Myalla |
| Date of birth: | | 15th August 2000 |
| Place of birth: Place of Domicile: | | Tabora, Tanzania.  Dar es Salaam, Tanzania |
| Sex | : | Male |
| Nationality | : | Tanzanian |
| Marital status | : | Single |
| Languages | : | English and Swahili (Spoken and Written) |
| **CAREER OBJECTIVE** | | |

Working to deliver value, learn and develop my career.

**PERSONAL PROFILE**

I am organized, self-motivated, hardworking and committed to results. Also have excellent communication skills, a problem solver and highly flexible with ability to work under high pressure with minimum supervision and comfortable working in a startup environment.

**EDUCATION BACKGROUND**

2020- 2022 Diploma in Information and Communication Technology at Dodoma University Award: Diploma in Information and Communication Technology.

2018 - 2020 High School (A-Level) at Makongo High School, Dar Es Salaam Award: Advanced Certificate of Secondary Education

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| 2014 – 2017 | Ordinary Level Education at Jitegemee Secondary School, Dar es salaam  Award: Certificate of Secondary Education Examinations |
| 2007 – 2013 | Primary Education at Barracks Primary School, Dar es salaam  Award: Certificate of Primary Education |
| **WORK EXPERIENCE** | |

* **BRAVO GROUP LTD**: IT internship

**Duration**: October 2022 to May 2023

# Duties as IT.

* + Install, configure and maintain the company’s IT framework.
  + Setting up hardware and software applications as and when required
  + Providing general support for the IT department and for the company’s computer users
  + Installing and maintaining various peripherals as well as installing relevant updates and patches.
  + Handling customer and colleague queries regarding networks, systems and applications, often through a help desk.
  + Responding to telephone calls
  + Various ongoing tasks such as checking and proofreading content, data entry, database maintenance and using printers, copiers and the like
  + Issue visitors passes.
* **ALUMINIUM AFRICA LIMITED (ALAF):** IT internship

**Duration:** June 2023 Up to date

# Duties:

* + Install, configure and maintain the company’s IT framework.
  + Setting up hardware and software applications as and when required
  + Providing general support for the IT department and for the company’s computer users
  + Installing and maintaining various peripherals as well as installing relevant updates and patches.
  + Handling customer and colleague queries regarding networks, systems and applications, often through a help desk.
  + Responding to telephone calls
  + Various ongoing tasks such as checking and proofreading content, data entry, database maintenance and using printers, copiers and the like.
  + Installing, configuring of printers and drivers.
  + Responding in a timely manner to service issues and requests.
  + Setting up accounts for new users.
  + Troubleshoot system and network problems, diagnosing and solving hardware or software faults.
  + Data Entry of old and new IT desktop, laptop, printers, access point, and cameras.

**Qualification:** Diploma in Information and communication Technology.

# LEADERSHIP EXPERIENCE

**Class representative:** Dodoma University

**Duration**: 2020-2022

# Duties

* Manage class attendances
* Act as a liaison between the students and the academic leaders and the student association.
* Represent the class at different university meetings.
* Represent the students at program council.
* Gather views from students regarding various academic aspects.
* Make announcements to the students.
* Ensure there is well equipped lectures theatre before the lecture where by this includes to make sure that the projector, microphone and remote are work properly.

# KEY SKILLS

* Computer skills basing on;
  + Microsoft word
  + Microsoft excels
  + Microsoft Power point
  + Microsoft Outlook
* Customer care
* Time management
* Flexibility and Patience
* Teamwork
* Highly developed communication skills
* Self-confident
* Software development (Web development).
* Graphics Design.

# PERSONAL ABILITY

* Easy acquiring new knowledge
* Time management
* Working with different people
* Flexible to change

# HOBBIES

* Preserving Environment
* Working as teamwork
* Participating in communal activities

# REFEREES;

1. EMMANUEL MCHOME

TANZANIA TELECOMMUNICATIONS CORPORATION (TTCL).

Cell phone: 0652 478 487 / 0738 261 689

1. EDWIN PETER MYALLA,

AGRICOM INTERNATIONAL INC IT OFFICER

Cell phone: + 0782747939

1. DAVID MKELA

IT OFFICER

ALUMINIUM AFRICA LIMITED (ALAF).

Cell phone: 0752 251 394

**Certification.**

I, the undersigned, certify that to the best of my knowledge and belief, this CV Correctly describes me, my qualifications, and my experience.